

## **Speech 1315 Fundamentals of Speech**

Spring 2024

#### **Instructor Information**

• Instructor: Dr. Bryan Corbin

Email: Bryan.Corbin@brazosport.eduTelephone number: 346-800-2106

• Office Location: Off Campus

• Office Hours: Call any evening (except Tuesday) before 8 PM.

#### **Course Details**

Day(s), Time, & Location:

• This class is delivered entirely online but is NOT self-paced.

• Please View Weekly Schedule

Assignments Due Daily

Campus Police: 979-230-3207

#### **General Information**

#### Description

CIP 2313045312

An introductory college course which introduces the beginning speech student to general principles of the Speech Communication field. The course will provide instruction in specific speech preparation techniques and basic communication skills appropriate to students' further academic professional careers. Students are expected to prepare, organize, deliver, and critique several speeches achieving the aims of informative and persuasive public address. (3 SCH, 3 Lecture, 0 Lab)

Required skill level: College-level reading and writing

#### **General Objective**

The general objective of this course is to give the student basic experiences in public speaking and oral communication. While some time will be spent on the development of skills of body and voice, there will be emphasis on using language as a vehicle of thought. A minimally successful student in this course should develop the ability to present a short oral presentation in an effective, clear manner.

#### **Learning Outcomes**



- Demonstrate the ability to effectively communicate orally from the podium in clear, coherent, and engaging language appropriate to the specific purpose, the central idea and the audience.
- Demonstrate competency in listening at college level, analyzing and interpreting verbal and nonverbal communication, and responding appropriately.
- Demonstrate competency in the speech writing process by germinating, developing, researching, organizing, and properly documenting a speech and the sources used in speech preparation.
- Demonstrate logical reasoning and critical thinking skills in problem solving and developing, evaluating and presenting oral arguments.

#### **Course Materials**

## Required Materials SPEECH 1315 Fundamentals of Speech

BOOK: Introduction to Speech Making by Diana K. Leonard and Raymond S. Ross

Leonard, D. K., & Ross, R. S. (2021). Introduction to the speech making process (15th ed.). BVT Publishing.

The textbook is available in the Brazosport College bookstore.

APA style guides are on reserve in the library at the circulation desk.

1-package of 3x5 or 5x7 white index cards (if applicable)

Students will be asked to use a television, laptop, and/or projector for visual aids

Required course materials are available at the Brazosport College bookstore, on campus or online at <a href="http://www.brazosport.edu/bookstore">http://www.brazosport.edu/bookstore</a>. A student of this institution is not under any obligation to purchase a textbook from the college bookstore. The same textbook is/may also be available from an independent retailer, including an online retailer

#### **Grading Policy**

Introduction Speech	15%	
Persuasive Speech	20%	
Demonstration Speech	20%	



Group Informative Speech	15%
Written Assignments (anything but speeches)	20%
Final Exam	10%
Total	100%

The **10-point grade scale**: A=100-90; B=89-80; C=79-70; D=69-60; F=59-0; W=withdrew before the W date.

#### **Late or Missed Work**

Make-Up Policy/Late Assignments/Re-submitted Work: All assignments are due by 11:59 pm on the due date. **Check the Weekly Schedule for Due Dates.** Any assignments not turned in at this time will be considered late. Only REQUIRED assignments (Special Occasion Outline & Speech, Demonstration Outline & Speech, & Informative Outline & Speech) can be made up with a 25% penalty, regardless of the reason. All assignments submitted late are graded when the instructor has time; they are usually not graded promptly, and they may not be graded until the final week of the class.

Please note that the instructor drops the two lowest written assignments; thus, late work is not accepted on those assignments. This lets the professor be fair to everyone's situations and circumstances.

#### **Technical Difficulties**

Computer or technical difficulties are not an excuse for late or missed work. Please understand videos often take a while to download; please consider this in your time management.

#### **Course Schedule**

Assignment	Due Date	Week	Module
Complete Week One Discussion Forum.	1/19 & 1/21	1	
Chapter One Double Entry Journal	27-Jan	2	
Watch all supplemental videos in Module One.	27-Jan	2	
Chapter Three Double Entry Journal.	27-Jan	2	
Chapter Six Double Entry Journal	3-Feb	3	
Speech One Outline	3-Feb	3	1
Chapter Seven Double Entry Journal	10-Feb	4	
Upload Introduction Speech to Professor.	10-Feb	4	
Upload Introduction Speech to Class (Speech One Introduction).	9-Feb	4	
Respond to two clasmates by 2/12	12-Feb	4	
Speech One Evaluation Form	12-Feb	4	
Chapter Five Double Entry Journal	17-Feb	5	2



Watch all supplemental videos in Module Two.	17-Feb	5	
Chapter 12 Double Entry Journal	24-Feb	6	
Chapter 13 Double Entry Journal	24-Feb	6	
Persuasive Speech Outline	24-Feb	6	
Read Chapter 14 (No Double Journal Entry Required)	24-Feb	6	
Upload Persuasive Speech to Discussion Board Forum. You can upload your speech earlier, if you wish.	3/1 & 3/3	7	
Upload Persuasive Speech to Professor.	1-Mar	7	
Upload Persuasive Speech Evaluation Form.	3-Mar	7	
Watch all supplemental videos in Module Three.	8-Mar	8	
Chapter 2 Double Entry Journal	8-Mar	8	
Chapter 9 Double Entry Journal	8-Mar	8	
Upload Demonstration Speech Outline.	22-Mar	9	
Read Chapter 10 (No Double Journal Entry Required)	22-Mar	9	3
Upload Demonstration Speech to Discussion Board Forum. You can upload your speech earlier, if you wish.	3/29 & 3/31	9	
Upload Demonstration Speech Evaluation Form.	29-Mar	9	
Upload Demonstration Speech to Professor.	29-Mar	9	
Work on Informative Group Speech with classmates.	4/1 - 5/5	10	
Chapter Four Double Entry Journal	5-Apr	10	
Watch all supplemental videos in Module Four.	5-Apr	10	
Chapter 8 Double Journal Entry	12-Apr	11	
Chapter 11 Double Journal Entry	19-Apr	12	
Submit Outline of Informative Group Speech. Just one person needs to submit it with all names on the outline.	26-Apr	13	4
Submit Informative Group Speech. Just one person per group needs to submit Informative Group Speech.	3-May	14	4
Group leader needs to upload Informative Speech to professor.  Make sure all names are listed in the submission box, along with the order of the individuals speaking.	3-May	14	
Upload Informative Group Speech to Discussion Board Forum. Just one person per group needs to upload the speech.	5/3 & 5/5	14	



Respond to two groups no later than 5/5. You are encouraged to respond sooner.	5-May	15	
Final Exam Opens 5/1.	5-May	15	
Last Day to take Final Exam; it closes at 11:59 PM on 5/5.	5-May	15	

#### **SPEECH REQUIREMENTS:**

#### **Introduction Speech (Speech One)**

- Time Requirements: two to three minutes
- Do not go over or under the time limit requirements to increase your chances of earning a high grade.
- Introduce yourself so your classmates and the professor get to know you.
- Include a visual aid (a picture, a trophy, something that represents who you are). You can even use a PowerPoint for the visual aid, if you want.
- Incorporate the visual aid into your presentation; explain the visual aid.
- You must be visible in the presentation from the waist up.
- The speech should not be edited; you need to show one take of the speech. You are encouraged to practice several times before recording.
- Dress professionally; business casual or higher is best.
- Upload the presentation to YouTube. Make sure it is not listed private.
- These links will help you:
- https://www.youtube.com/watch?v=VtF2AgFSLAw
- https://www.youtube.com/watch?v=HkiifH6gYcY
- https://www.youtube.com/watch?v=JOr7JluzEOM
- This link explains what business casual is:
- https://www.thebalancecareers.com/what-is-business-casual-attire-2061168

#### Persuasive Speech (Speech Two)

- Time Requirements: four to five minutes
- Establish your credibility at the beginning of the speech. In other words, explain why you are qualified to speak on this subject.
- Try and persuade the audience to take action or adopt a certain point of view. Stay away from gay marriage, global warming, euthanasia, or gun control.
- Use a PowerPoint Presentation or Google Slides for visual aids.
- Make sure the slides are not crammed full of information. The information should be easy to view and see for the audience. The slides should not be your speech in written form.



- Use facts and logic to make your plea. You need to incorporate at least three sources from the
  Brazosport College database (<a href="https://www.brazosport.edu/students/for-students/places-services/library/">https://www.brazosport.edu/students/for-students/places-services/library/</a>) for your facts. you may use other sources as long as they come from credible sources, such as major news publications and sites that end in edu, gov, or org. You should put the sources in MLA or APA style with an attached works cited or reference page.
- https://www.easybib.com/guides/citation-guides/mla-format/how-to-format-a-mla-works-cited-list/
- The below link shows you to write a Reference Page:
- https://www.easybib.com/guides/citation-guides/apa-format/how-to-format-an-apa-reference-page/
- You must be visible in the presentation from the waist up.
- The speech should not be edited; you need to show one take of the speech. You are encouraged to practice several times before recording.
- Dress professionally; business casual or higher is best.
- Upload the presentation to YouTube. Make sure it is not listed private.
- These links will help you:
- https://www.youtube.com/watch?v=VtF2AgFSLAw
- https://www.youtube.com/watch?v=HkiifH6gYcY
- https://www.youtube.com/watch?v=JOr7JluzEOM
- Do not go under or over the minimum or maximum time allotted.

#### Demonstration Speech (Speech Three)

- Time Requirements: five to six minutes
- Establish your credibility at the beginning of the speech. In other words, explain why you are qualified to speak on this subject.
- Explain to the audience how to do something. Ideas include, cooking a fried egg, cleaning a pool, how to draw the perfect stick figure, making a small craft, caring for a horse, how to delete files on a computer, really anything that allows you to show or demonstrate how something works.
- A PowerPoint is not required; your visual aid will come from what you are showing the audience.
- Use facts and logic to make your plea. You need to incorporate at least three sources from the
  Brazosport College database (<a href="https://www.brazosport.edu/students/for-students/places-services/library/">https://www.brazosport.edu/students/for-students/places-services/library/</a>) for your facts. you may use other sources as long as they come from credible sources, such as major news publications and sites that end in edu, gov, or org. You should put the sources in MLA or APA style with an attached works cited or reference page.
- <a href="https://www.easybib.com/guides/citation-guides/mla-format/how-to-format-a-mla-works-cited-list/">https://www.easybib.com/guides/citation-guides/mla-format/how-to-format-a-mla-works-cited-list/</a>
- The below link shows you to write a Reference Page:



- <a href="https://www.easybib.com/guides/citation-guides/apa-format/how-to-format-an-apa-reference-page/">https://www.easybib.com/guides/citation-guides/apa-format/how-to-format-an-apa-reference-page/</a>
- You must be visible in the presentation from the waist up.
- The speech should not be edited; you need to show one take of the speech. You are encouraged to practice several times before recording.
- Dress professionally; business casual or higher is best. The exception to this is if you are working outside and likely to get dirty. Dress appropriately for the demonstration.
- Upload the presentation to YouTube. Make sure it is not listed private.
- These links will help you:
- https://www.youtube.com/watch?v=VtF2AgFSLAw
- https://www.youtube.com/watch?v=HkiifH6gYcY
- https://www.youtube.com/watch?v=JOr7JluzEOM
- Do not go under or over the minimum or maximum time allotted.

#### **Group Informative Speech (Speech Four)**

- Time Requirements: seven to nine minutes
- Establish your credibility at the beginning of the speech. In other words, explain why you are qualified to speak on this subject.
- Your speech will be combined into one presentation. I recommend using Zoom for a more cohesive speech.
- Each person should clearly state his or her name at the beginning of the speech.
- With your group, choose from one of the topics below related to the Ukraine War. Email the
  professor your first, second, and third choices. In the event that two groups choose one topic for
  their first choice, the group who emailed the professor first will get their first choice.
- Topics include: Belarus, Estonia, Latvia, Lithuania, Sweden, Alexander Lukashenko, NATO, European Union, Vladimir Putin, Russia, Poland, China-Taiwan Conflict, Volodymyr Zelenskyy, Ukraine, Ukraine Politics, Finland, Geneva Convention, Oligarchs, Russian Exports, Cold War, Ukraine Russian Nuclear Treaty (1994), Countries with Nuclear Weapons, Pacifists
- When delivering your speech, keep in mind that you should explain these concepts as they relate to the war in Ukraine.
- Each person should speak for about the same amount of time.
- A PowerPoint or Google Slide presentation is required. Please follow best practices for slide presentations, including limiting the amount of text on a slide and using images to enhance audience interest.
- Use facts and logic to explain the concepts. You need to incorporate at least five sources from the Brazosport College database (<a href="https://www.brazosport.edu/students/for-students/places-services/library/">https://www.brazosport.edu/students/for-students/places-services/library/</a>) for your facts, you may use other sources as long as they come from credible



sources, such as major news publications and sites that end in edu, gov, or org. You should put the sources in MLA or APA style with an attached works cited or reference page.

- https://www.easybib.com/guides/citation-guides/mla-format/how-to-format-a-mla-workscited-list/
- The below link shows you to write a Reference Page:
- https://www.easybib.com/guides/citation-guides/apa-format/how-to-format-an-apareference-page/
- You must be visible in the presentation from the waist up.
- The speech should not be edited; you need to show one take of the speech. You are encouraged
  to practice several times before recording.
- Dress professionally; business casual or higher is best. The exception to this is if you are working outside and likely to get dirty. Dress appropriately for the demonstration.
- Upload the presentation to YouTube. Make sure it is not listed private.
- These links will help you:
- https://www.youtube.com/watch?v=VtF2AgFSLAw
- https://www.youtube.com/watch?v=HkiifH6gYcY
- https://www.youtube.com/watch?v=JOr7JluzEOM
- Do not go under or over the minimum or maximum time allotted.

#### **Double Entry Journals**

Each week there are required readings to complete. You should complete a double entry journal for each chapter you read.

Double entry journals consist of at least 250 words discussing what you learned from a particular chapter. In at least 125 words, summarize what you learned and type summary above the paragraph. In at least 125 words, discuss how you will apply that information to your professional, and if you wish, personal life. Please complete this in a Word document and attach the file. It should look like this:

Chapter (Number) Summary

**Practical Application** 

#### **Outlines**

Speeches One, Two, and Three require you to write full sentence outlines. The below links explain how to write a full sentence outline:

https://rasmussen.libanswers.com/faq/33086

https://fowens.people.ysu.edu/FullSentenceOutlineFormat.htm



Outlines are worth up to 30 points. You will be graded on how thorough your outline is. If you don't write in full sentences, you will lose points.

#### **Discussions**

Original discussion board posts should be submitted by Friday night, and responses to classmates are due by Saturday nights. Aim for 75 to 100 words in your responses. The more developed your responses, the better your grades will be. Please use proper grammar. Please note on the fifth week of class, responses must be submitted by Saturday night – July, 8

Discussions are worth up to nine points per forum (three points for each post). One point is awarded for proper grammar. One point is awarded for thoroughness, and one point is awarded for timeliness.

You should respond to at least two classmates every week in the discussion board forum.

#### **Evaluations**

After each major speech, you will be required to write an evaluation answering the following questions:

- 1. What was my greatest strength in the delivery of my speech?
- 2. What was the area of my speech that needed the most improvement?
- 3. What is one thing I wish I would have done differently and why?
- 4. What aspect of delivering this speech will help me in my professional and or (optional: personal life?
- 5. What is the most important thing I learned from this assignment?

Students should write five to seven sentences per question. Evaluations are worth 15 points.

#### **Assignment Locations**

All Speeches should be submitted in the weekly modules.

In order to get to discussions students should click on the Communication Tab then the Discussions Tab. Submitting speeches in the Discussions Tab allows classmates' to view the speeches.

In order to get to the dropbox students should click on the Assessments Tab then the Dropbox Tab. Submitting speeches to the dropbox allows students to be graded by the professor.

Outlines, Evaluations, Topic/Research, & PowerPoints should be submitted in Dropbox.

In order to get to the dropbox, students should click on the Assessments Tab then click the Dropbox Tab.

Quizzes and Tests should be submitted in Quizzes.

In order to get to the quizzes, students should click on the Assessments Tab then click on the Quizzes.



#### **Grades**

In order to view grades, students should click on the Assessments Tab then click Grades.

#### **College Policies**

#### **Student Responsibilities**

Students are expected to fully participate in the course. The following criteria are intended to assist you in being successful in this course.

- Time Management
- Understanding the Syllabus Requirements
- Utilizing Online Components
- Communicating with the Instructor
- Completing Course Work

#### **Attendance and Withdrawal Policy**

Course Entry Requirement for Online Classes

Students must submit an online activity\* in D2L between the class start date and Saturday June 11, to officially "enter" the class. Students who do not login D2L between these dates will be dropped from the class as a "no show."

Attendance is based on assignments submitted. Students are expected to submit a minimum of one assignment a week in order to be counted as participating. Online classes are considered to meet once a week.

#### Consecutive Absences

Any student with consecutive absences equaling or exceeding 15 percent (2Xs the amount of times the class meets a week) of the instructional hours for the course prior to the official withdrawal date for the course **May Be** withdrawn from the class by the instructor with a grade of W. Please be aware that students are responsible for their own withdrawals; students allowed to remain in the class will be dropped one letter grade for each absence beyond the 15%. In this case, this means on the second week of not attending, students will be dropped from the course.

If a student misses 15 percent of the class meetings consecutively such that the student's last absence occurs after the first 60 percent of the instructional hours for that course, the instructor will assign the grade of F.

#### **Intermittent Absences**

If a student misses 15 percent of the class meetings intermittently within the first 60 percent of the instructional hours for that course, the instructor may withdraw the student from the course assigning the



grade of W. If a student misses 15 percent of the class meetings intermittently such that the student's last absence occurs after the first 60 percent of the instructional hours for that course, the instructor may assign the student the grade of F.

This policy is stating students that are absent more than 2Xs the amount of times the class meets will not pass this class. The student will be given a W or F at the instructor's discretion. Keep in mind students are allowed and responsible for dropping classes. Final Withdrawal Date for this class is June 26.

#### **Cell Phones and Electronic Devices**

All electronic devices, such as cell phones, etc. must be turned off or switched to silent during class, and all headphones, etc., must be removed. Receiving or making a call or sending or reading messages during class will not be excused, unless the phones are being used for class activities.

#### **Student Services Information**

This list is provided to assist students in locating available services. Information about the Brazosport College Library is available at <a href="http://www.brazosport.edu/~lib/Information.htm">http://www.brazosport.edu/~lib/Information.htm</a> or by calling 230-3310. Tutoring for Math, Reading, Writing, Biology, Chemistry, and other subjects is available in the LAC, 230-3253. To contact the Communications & Fine Arts Division call 230-3224. The Student Services area provides the following services: Counseling and Advising, 230-3040; Financial Aid, 230-3294; and Student Activities, 230-3355.

#### **Email**

Official Communications: Brazosport College email will be used as the official method for communicating with students. This policy stipulates that the College will convey relevant academic and administrative information to targeted student populations via their <a href="Brazosport.edu">Brazosport.edu</a> email account. Students are responsible for checking their email accounts frequently and consistently, and for familiarizing themselves with the content of College messages. Correspondence may be time-sensitive, thus students are encouraged to check their accounts and D2L news (D2L has an app) daily. Students may opt to redirect email to an account of their own choosing, but do so at their own risk. The College does not guarantee delivery to forwarded addresses. Errors in forwarding, messages returned 'Mailbox Full' or 'User Unknown', or failing to check email are not acceptable excuses for missing official College communications.

#### **Course Content**

The student will be required to participate in presentational and written activities to demonstrate mastery of course content. Since the course emphasizes communication, many participatory activities are utilized. At the end of the course, the student should be able to identify types of speeches, the characteristics of effective outlines, and the skills used in speaking publicly.



#### **College Resources**

Brazosport College <u>Student Success Center</u> exists to provide a variety of academic support services to all students. These services include Learning Framework, Supplemental Instruction (or SI), the Brazosport College Writing Center, the Brazosport College Math Center, Student Mentor support, along with other forms of tutoring, and workshops. Research strongly supports the use of services at the Student Success Center. Students who take advantage of these services earn higher grades, are more likely to stay in college and graduate at a higher rate.

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#### **Supplemental Instruction (SI)**

<u>Supplemental Instruction (SI)</u> is a free academic support program that uses collaborative, hands-on learning strategies to increase academic performance and retention in SI-supported courses. SI involves the use of regularly scheduled peer-facilitated sessions in which students are provided the opportunity to process and practice course-related information.

Each SI section is facilitated by a peer leader who has successfully completed the same course. SI leaders are facilitators that function as "model students." They attend all regularly scheduled lectures, take notes, and read all assigned materials. The SI leader conducts three or more out-of-class SI sessions each week to share learning strategies, review material, and answer questions. The overall goal is to integrate "how to learn" with "what to learn".

All students enrolled in an SI-supported course are eligible and strongly encouraged to participate. At Brazosport College, students who participate in SI tend to earn from one-half to one full letter grade higher than those who do not participate in SI.

To learn more about which courses are supported by SI, or for general questions about SI, contact the Supplemental Instruction Coordinator, Pat Jeffreys, at 979-230-3322.

#### **Writing Center**

The mission of the <u>Brazosport College Writing Center</u> (BC WC) is to create and facilitate a culture of literacy at Brazosport College. We believe that literacy education is a life-long process. Life is lumpy. While we might have one plan today, we don't know what skills we will need in the future. All fields require literacy skills, and reading and writing are components of science, nursing, and workforce programs as well. Effective



communication is a skill that employers always need, and the Brazosport College Writing Center is committed to supporting the reading and writing of our academic and larger community.

The BC WC is not just for people who find writing, reading, or speaking difficult. All successful writers know that nothing is written in isolation. Writers need readers, and the Writing Center has at least two readers on staff every hour to work with you at every stage of the writing process.

Along with walk-in visits, we also allow students to schedule appointments in advance by visiting the <u>BC</u> <u>Writing Center</u> online or calling us at 979.230.3184 or 3460, and students have a choice between 25 minute and 55 minute session lengths.

Students can expect to receive assistance in becoming more effective readers and communicators in speaking and writing. The Writing Center Consultants can help you with:

- reading comprehension,
- reading and researching sources for your writing projects,
- brainstorming possible topics in response to an assignment,
- developing ideas,
- maintaining your focus in your writing,
- organizing and outlining speeches,
- clearly communicating during Power Point presentations,
- formatting academic writing following MLA, APA, and CMS, and
- discovering and learning how to control persistent patterns of error.

While we don't provide proofreading services, we will work to enable you to become a better editor of your own work.

Faculty can expect to receive support for their students and themselves. The Writing Center will work with individual faculty members by in-class workshops, supported peer review, or supplemental workshops tailored to your class and your students' reading and writing needs. In addition to visits at the start of the semester that describe how the Writing Center can help your students succeed, we can provide designated consultants who will meet with you to stay current on your class materials and provide feedback on how your students who visit the Writing Center seem to understand that material. Working with a designated consultant offers you a window into your students' comprehension regarding your assignments and class-concepts, and this insight can help you decide what lessons and interventions to offer during class. In addition to support from our Consultants, the Writing Center can help you more effectively integrate writing into your courses by:

- offering assistance in developing and scaffolding assignments to solicit the thinking you want to evaluate,
- providing ways to more effectively respond to and assess student writing, including assistance in designing evaluation guidelines and rubrics, and
- discussing how to use writing to teach writing concepts that you find students consistently struggling with.



If you would like to discuss ways the Brazosport College Writing Center can support existing writing instruction or help you integrate writing into any of your courses, please contact the Director of the Writing Center, Dr. April Julier (april.julier@brazosport.edu or 979.230.3174).

#### **Other Academic Supports Services**

The Student Success Center provides three study rooms that are available for student use, along with thirteen computers with printing capabilities. Students are encouraged to reserve these study rooms to collaborate with classmates to work on projects and assignments. A conference room is also available and can be reserved for large group meetings.

Students who desire assistance in a subject not listed or have questions about these additional services contact the Student Success Center, at 979-230-3184.

#### **The Library**

A vital learning resource, the college library contains more than 70,000 volumes, 345 periodical titles, and a variety of full text, online databases. The library maintains extensive back files of periodicals, in bound, microform and electronic full text formats. Newspapers from locations throughout Texas and the United States are available.

The library offers a number of powerful online resources. Its web site, located at <a href="http://www.brazosport.edu/library">http://www.brazosport.edu/library</a>, is designed to provide access to the library's automated card catalog, as well as a number of electronic resources, including full text journal and newspaper databases and electronic books, all available on-campus, off-campus and by mobile device. The library has 24 computers and 14 laptops for student use on a first-come, first-serve basis. Printing in the library is 10 cents per black and white page and 25 cents per color page, payable at the main desk. Students may purchase paper in the library for use in open computer labs.

The materials in the library are selected jointly by the faculty and professional library staff to serve the curricular needs of Brazosport College students and faculty. The library staff welcomes student suggestions for new books, periodicals, and other materials. The library offers interlibrary loan services to students, staff and faculty.

The library has six study rooms available for students to reserve for private study, study groups or meetings. The rooms may be reserved up to two weeks in advance; reservations may be made in person at the main desk. The library also has a computer lab available for class instruction with 24 computers and an instructor's computer.

The library has knowledgeable staff to provide research assistance to both individuals and classes. Class tours, orientations, and specialized workshops may be scheduled at the main desk by calling 979-230-3310.

Library hours: 7:30 a.m. - 9:30 p.m., Monday-Thursday & 7:30 a.m. - 12 noon, Friday



#### **Brazosport College CARE Team**

The Campus Assessment, Response and Evaluation Team, known as the CARE Team, is a group of staff members from various departments who meet regularly to assist students experiencing difficulty and to help ensure the safety of our campus. Click here to submit a CARE Report regarding BC students.

Examples of these situations might be academic problems, unexplained absences from class, medical issues, behavioral or other psychological matters, threat to self or others, etc.

Alternately you can contact the CARE Team via email at CareTeam@brazosport.edu.

Members of the CARE Team are: Jo Greathouse 979-230-3233 Arnold Ramirez 979-230-3235 Arlana Walters 979-230-3240 Phil Robertson 979-230-3236

#### **Academic Honesty Policy:**

Brazosport College assumes that students eligible to perform on the college level are familiar with the ordinary rules governing proper conduct including academic honesty. The principle of academic honesty is that all work presented by you is yours alone. Academic dishonesty including, but not limited to, cheating, plagiarism, and collusion shall be treated appropriately. Please refer to the Brazosport College Student Guide for more information. This is available online at http://www.brazosport.edu. Academic dishonesty violates both the policies of this course and the Student Code of Conduct. In this class, any occurrence of academic dishonesty will be referred to the Dean of Student Services for prompt adjudication, and may, at a minimum, result in a zero for the assignment. Sanctions may be imposed beyond your grade in this course by the Dean of Student Services.

#### **Title IX Statement:**

Brazosport College faculty and staff are committed to supporting students and upholding the College District's non-discrimination policy. Under Title IX and Brazosport College's policy FFDA (Local), discrimination based on sex, gender, sexual orientation, gender identity, and gender expression is prohibited. If you experience an incident of discrimination, we encourage you to report it. While you may talk to a faculty or staff member at BC, please understand that they are "Responsible Employees" and must report what you tell them to college officials. You can also contact the Title IX Coordinators directly by using the contact information below. Additional information is found on the Sexual Misconduct webpage at www.brazosport.edu/sexualmisconduct.

Kelli Forde Spiers, Director, Student Life and Title IX Coordinator

Kelli Forde Spiers, Director, Student Life and Title IX Coordinator Office J-117D; 979-230-3355; kelli.fordespiers@brazosport.edu Mareille Rolon, HR Coordinator and Deputy Title IX Coordinator Office C-114; 979-230-3303; mareille.rolon@brazosport.edu



#### **Students with Disabilities:**

Brazosport College is committed to providing equal education opportunities to every student. BC offers services for individuals with special needs and capabilities including counseling, tutoring, equipment, and software to assist students with special needs. For student to receive any accommodation, documentation must be completed in the Office of Disability Services. Please contact Phil Robertson, Special Populations Counselor at 979-230-3236 for further information.

#### **Student Conduct Statement:**

Students are expected to be aware of and follow the Brazosport College Student Code of Conduct. Students have violated the Code if they "fail to comply with any lawful directions, verbal or written, of any official at BC." Lawful directions include precautions and requirements taken to prevent the spread of COVID-19 at Brazosport College. Students who do not follow safety requirements, including the wearing of a mask, may be removed from class by their instructor and referred to the Dean of Student Services.

#### **Campus Closure Statement:**

Brazosport College is committed to the health and safety of all students, staff, and faculty and adheres to all federal and state guidelines. The College intends to stay open for the duration of the semester, and provide access to classes and support services on campus in the safest way possible. The College will also comply with lawful orders given by applicable authorities, including the Governor of Texas, up to and including campus closure. It is possible that on campus activities may be moved online and/or postpone if such orders are given.



## Brazosport College Lake Jackson, Texas

### Speech 1315

# CATALOG DESCRIPTION SPEECH 1315 FUNDAMENTALS OF SPEECH

#### Description

CIP 2313045312

An introductory college course which introduces the beginning speech student to general principles of the Speech Communication field. The course will provide instruction in specific speech preparation techniques and basic communication skills appropriate to students' further academic professional careers. Students are expected to prepare, organize, deliver, and critique several speeches achieving the aims of informative and persuasive public address. (3 SCH, 3 Lecture, 0 Lab)

Required skill level:	College-level reading	g and writing		
Dr. Bryan Corbin				
Adjunct Instructor				



Dr. Kate Funkhouser, Chair
Communications & Fine Arts Division

Provost & VP, Academic and Student Affairs

Jeff Detrick

Dean of Instruction